



Established in 2007, JUCCCE (Joint US-China Collaboration on Clean Energy) is a non-profit organization that seeks to change the way China creates and uses energy. JUCCCE aims to accelerate the greening of China through international collaboration on impactful programs. JUCCCE's fresh approach combines industry insight with convening power across all sectors. JUCCCE is located in Beijing, Shanghai, and the United States. www.juccce.com

Location: Shanghai
Looking for: Interpreter

Role Description:

Interpreter

- Accompany JUCCCE executives and interpret at meetings
- Some meeting coordination required
- Central government entities JUCCCE works with include: Ministry of Housing and Urban-Rural Development, Ministry of Human Resources and Social Security Training Center, NDRC Energy Research Institute
- Local government entities JUCCCE works with include: Shanghai Municipal Power, East China Power Grid, Shanghai Environmental Protection Bureau, Yangzhou City Mayor and Economic Development Zone officials
- Responsible for written translation of all JUCCCE documents/materials
- Work with JUCCCE staff, program directors to develop and execute event Chinese language materials suiting current needs
- Report to Chief of Staff to JUCCCE Chairperson
- Compensation commensurate with skills and experience

Requirements:

- Chinese native. Bilingual in Chinese and English
- Extensive interpretation experience in corporate and government settings
- Some energy background, ability to pick up technical terminology
- Knowledgeable about the electricity market and grid system in China
- Excellent analytical, interpersonal, and communication skills
- High degree of professionalism
- Versatility. Our fast-paced working environment and international conference calls require flexibility to work overtime and irregular hours
- Interest in multicultural, fast-paced working environment
- Presentable and articulate in both government and corporate settings
- Extroverted
- Positive attitude, solutions-focused
- Willing to travel frequently within China.

Impact of position at JUCCCE:

- Increase availability and ensure consistency of Chinese language materials
- Establish organized system for English-Chinese translation
- Increase JUCCCE presence and grow public awareness of JUCCCE programs through making materials accessible to the Chinese community
- Accelerate localization of JUCCCE and increase language and cultural compatibility of all JUCCCE materials/documents

Contact:

For more information, contact elizabethcampbell@juccce.com